



RANSKILL AND TORWORTH JOINT BURIAL COMMITTEE

Rules and Regulations

All interments and erections of headstones and memorials are at the discretion of the Joint Burial Committee who will decide what is allowed in the cemetery and its approval must be obtained before any work is carried out. No precedent will be regarded as having been created by anything previously carried out or erected in the cemetery and there will be no requirement on the part of the Committee to be guided or bound by such.

HEADSTONES AND MONUMENTS

Headstones should not exceed 900mm in height and 750mm in width and should have a maximum depth of plinth of 300mm. Where a paving slab has been laid on behalf of the Joint Burial Committee to mark the grave space this must be removed prior to installing the memorial.

All memorials must be fitted with N.A.M.M. approved anchorage – this includes new memorials and those following refitting.

In the case of an intention to erect a headstone or place a vase on a grave, notice must be given to the Clerk to the Joint Burial Committee giving full particulars and a sketch plan of the proposed erection stating its height, width, size of plinth and inscription thereon, and the Committee's written consent must be obtained.

Headstones and memorials for graves must be of marble, granite or similar in black, grey, white or cream. They must be flat stones with no embellishments such as pillars or projections from the stone. In general, photographs will not be allowed but each case will be treated on its own merits. Inscriptions should be in silver, gold, black or white.

Memorials in the Cremated Remains section must only be desk-top (no flat plaques or headstones) measuring 450mm x 450mm with a 100mm to 50mm drop. The rules for materials, colours and designs will be the same as those for grave Headstones and Monuments.

Cremated Remains may be interred in a grave. Where the existing memorial has no more space for an additional inscription, then a flat plaque may be allowed at the base of the memorial. The plaque must be level with or below the surrounding grass to maintain the open graveyard and allow for efficient mowing. The plaque must be made of a similar stone to the adjacent headstone and be of maximum dimensions 400 x 400mm.

The term monument under this heading refers only to any memorial which may be erected in the event of multiple deaths due to some public disaster.

Flower vases must only be placed in front of any headstone or, in the event of there being no headstone, in line with other headstones.

Flat stones, kerbstones or border-stones are NOT permitted in the burial ground.

No headstone or vase with inscription thereon will be allowed on any UNPURCHASED grave, but, subject to the approval of the Joint Burial Committee, a flower vase may be allowed.

The work of erecting and fixing headstones is to be executed to the satisfaction of the Joint Burial Committee, the ground cleared of waste materials and rubbish, and left as tidy as possible, and damage to paths made good.



CARE OF GRAVES AND MEMORIALS

The Burial Ground is classed as the 'open type' and NO grave mounds are permitted. After interment, the grave will be levelled and the ground re-turfed.

It is the intention of the Joint Burial Committee, as the burial ground develops, to make it as far as possible a place of beauty and reverent care. Owners of graves and others using or visiting the burial ground are therefore earnestly requested to co-operate in this matter. All dead flowers and other litter must be placed in the receptacles provided for that purpose. DOGS must be kept on a leash.

No jam or fruit jars or similar are allowed on the graves. The Joint Burial Committee reserves the right to remove dead flowers and wreaths if left on any grave for an unduly long period of time. Shrubs must NOT be planted on a grave.

All headstones and vases are to be kept in position and in a good state of repair by the owners. In cases of neglect to repair, after six months' notice to do so has been delivered or posted to the last known address of the registered owner, the same will be liable to be removed, or otherwise dealt with as the Joint Burial Committee may direct.

The Joint Burial Committee will undertake the work of maintaining and cutting the grass in the burial ground.

BURIAL RECORDS

Records of interment are kept by the Clerk and interested relatives and friends may obtain information about where deceased persons were interred on application to the Clerk, and certified extracts may be had upon payment of the authorised fee.

The Joint Burial Committee reserves to itself the right from time to time to make any alteration in or additions to the foregoing Rules and Regulations.

Revised October 2018

Addendum June 2023